

Local Agency Formation Commission OF KINGS COUNTY

CITY MEMBERS

Sid Palmerin
Francisco Ramirez
Alvaro Preciado, Alternate

COUNTY MEMBERS

Joe Neves
Doug Verboon
Richard Valle, Alternate

PUBLIC MEMBERS

Dan Chin
Vacant, Alternate

Greg Gatzka, Executive Officer, (559) 852-2682

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Development Agency at (559) 852- 2680 by 4:00 p.m. on the Monday prior to this meeting.

Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the Kings County Community Development Agency, 1400 W. Lacey Blvd., Hanford, CA 93230.

AGENDA

SPECIAL MEETING DATE AND TIME:

Wednesday, May 26, 2021 at 3:00 P.M.

KINGS LAFCO PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

California Governor Gavin Newsom issued Executive Orders N-25-20 and N-29-20 on March 12, 2020 and March 17, 2020, respectively, relating to the convening of public agency meetings in light of the COVID-19 pandemic. Kings LAFCO hereby provides notice that it will convene a regular meeting by teleconference going forward, and will close its Board Chambers to the public generally, except as described below, until further notice.

Pursuant to the Executive Orders, and to maintain the orderly conduct of the meeting, Kings LAFCO will allow the Commission, staff and interested members of the public to attend the meeting telephonically or by the Internet, and to participate in the meeting to the same extent as if they were present in the Board Chambers. Only those members of the public who cannot participate virtually, due to a need for a special accommodation (vision, hearing, etc.), may attend the meeting in the Board Chambers. A maximum of 10 individuals will be allowed in the Chambers at a time. To secure the accommodation consistent with the American's with Disabilities Act (ADA) and to attend in person, interested parties will need to contact the Secretary of LAFCO as directed below no later than 8:30 a.m. the morning of the meeting.

Members of the public who wish to participate in the meeting virtually can do so one of three ways: Via the worldwide web; by telephone; or by postal or electronic mail. Members of the public, who participate via their computers or through the WebEx app, may provide public comment at the meeting by using the "Raise Your Hand" function. Public comment will be limited to two (2) minutes during the "Unscheduled Appearances" section of the meeting. Public comment will not be available via phone. All others who wish to submit comments may only do so as outlined below.

- **Web Access:** To access the meeting via computer, please go to the Kings LAFCO homepage (<https://www.kingslafco.com>) and click on the link that says **Join Meeting**. You may also participate from your smart phone by downloading the WebEx Meetings app to your smartphone. After opening the app, click on Join Meeting, and then enter the meeting information.

The meeting number is **1775 76 5034** and the password is **KingsLAFCO**.

- If you have trouble logging in through the Internet, you may join the meeting via telephone by calling **(415) 655-0003**, then enter the access code of **1775765034#**.

Members of the public who wish to comment may submit written comments on any matter within LAFCO's subject matter jurisdiction, regardless of whether it is on the agenda for Commission consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Secretary of LAFCO no later than 8:00 a.m. on the morning of the noticed meeting. To submit written comments by email, please forward them to Terri.Yarbrough@co.kings.ca.us. To submit such comments by U.S. Mail, please forward them to: Kings LAFCO, 1400 W. Lacey Blvd. Building #6, Hanford, CA 93230.

I. CALL MEETING TO ORDER – Chairman

A. Unscheduled Appearances:

Any person may address the Commission on any subject matter within the jurisdiction or responsibility of the Commission at the beginning of the meeting; or may elect to address the Commission on any agenda item at the time the item is called by the Chair, but before the matter is acted upon by the Commission. Unscheduled comments will be limited to five minutes.

B. Approval of May 12, 2021 Minutes (Voice Vote)

II. OLD BUSINESS

A. LAFCO Preliminary Budget FY 2021-2022

- 1) Executive Officer's Report
- 2) Continue Public Hearing
- 3) Consider Adoption of FY 2021/2022 Budget

III. NEW BUSINESS

A. LAFCO Commission Public Member Alternate

- 1) Executive Officer's Report
- 2) Consider Public Member Alternate Appointment

IV. LEGISLATION

None

V. MISCELLANEOUS

- A. Correspondence –**
- B. Items from the Commission -**
- C. Staff Comments –**

VII. ADJOURNMENT

- A. Next Scheduled Meeting – Regular Meeting Date June 23, 2021 at 3:00 p.m.**

LOCAL AGENCY FORMATION COMMISSION MINUTES

CITY MEMBERS

Sid Palmerin
Francisco Ramirez
Alvaro Preciado - Alternate

COUNTY MEMBERS

Joe Neves – Chair
Doug Verboon – Vice Chair
Richard Valle - Alternate

PUBLIC MEMBERS

Dan Chin
Vacant - Alternate

CALL TO ORDER: A special meeting of the Local Agency Formation Commission of Kings County was called to order by Chairman, Joe Neves, at 3:00 p.m., on May 12, 2021 in the Board of Supervisors Chambers of the Kings County Government Center, located at 1400 W. Lacey Blvd., in Hanford, California.

COMMISSIONERS PRESENT:

Joe Neves, Doug Verboon, Sid Palmerin, Dan Chin,
Francisco Ramirez

COMMISSIONERS ABSENT:

STAFF PRESENT:

Greg Gatzka – Executive Officer, Carrie Wolley –
Counsel, Chuck Kinney – Assistant Executive
Officer, Terri Yarbrough – Clerk

VISITORS PRESENT:

Brian Jones, Martin Devine, Alvaro Preciado,
Anthony Lopez

UNSCHEDULED APPEARANCES: None

APPROVAL OF MINUTES:

A motion was made and seconded (Verboon/Chin) to approve the minutes of the March 24, 2021 meeting. Motion carried with three in favor and Ramirez abstaining.

OLD BUSINESS:

None

NEW BUSINESS

LAFCO Preliminary Budget FY 2021-2022

Mr. Gatzka presented the preliminary budget and provided an overview of the budget. Commissioner Palmerin asked if the prison population was included in the populations to calculate the city shares. Mr. Gatzka confirmed that the prison population was not included in the calculation.

Chairman Neves opened the Public Hearing and asked if anyone would like to give testimony regarding the proposed budget. Seeing none, he continued the Public Hearing until May 26, 2021 with action to be taken at that meeting.

LEGISLATION

Assembly Local Government Committee Bill (AB 1581)

Mr. Gatzka provided an overview of AB1581 and reported the bill provided for minor technical changes and that CALAFCO is asking for a letter of support from the local LAFCOs. There were no questions or comments from the Commission.

A motion was made and seconded (Palmerin/Ramirez) to have the Chairman sign the letter of support that was provided in the agenda packet. Motion carried unanimously.

MISCELLANEOUS

- A. Correspondence** – none
- B. Items from the Commission** – Commissioner Palmerin asked if future meetings would be held in person. Chairman Neves said the county is considering allowing in person meetings by mid June. Commissioner Neves asked for any input regarding leaving the teleconferencing in place along with the in person meeting.
- C. Staff Comments** – Mr. Gatzka stated one application had been received for the Public member vacancy and it will be on the agenda for action at the next meeting. Chairman Neves asked that a list of the commissioner terms be presented as well.

ADJOURNMENT – With no further business before the Commission, the meeting was adjourned at 3:19 p.m.

- A. A meeting is scheduled for May 26, 2021 at 3:00 p.m.**

Respectfully submitted,

**LOCAL AGENCY FORMATION COMMISSION
OF KINGS COUNTY**



Gregory R. Gatzka, Executive Officer

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Local Agency Formation Commission OF KINGS COUNTY

GREGORY R. GATZKA, EXECUTIVE OFFICER

MAILING ADDRESS: 1400 W. LACEY BLVD., HANFORD, CA 93230

OFFICES AT: ENGINEERING BUILDING, KINGS COUNTY GOVERNMENT CENTER, HANFORD
(559) 852-2670 • FAX: (559) 584-8989 • WWW.KINGSLAFCO.COM

TO: LAFCO Commissioners
FROM: Greg Gatzka, Executive Officer
DATE: May 26, 2021
SUBJECT: 2021-2022 Proposed Budget

I. INTRODUCTION:

The Executive Officer's proposed Fiscal Year 2021-2022 LAFCO Budget is provided for the Commission's consideration and adoption. This proposed budget was first presented to the Commission as a Preliminary Budget review on March 24, 2021, and presented as the Proposed Budget with the first public hearing on May 12, 2021. This proposed budget of \$76,140 is \$455 more than last year's request, and represents a 0.60% increase. The requested amount covers LAFCO's general activities as required by Assembly Bill 2838, the Cortese – Knox – Hertzberg Act, and continued involvement with CALAFCO to keep current on legislative and procedural changes. The largest adjustments in the budget this year are an increase of \$690 in publications and legal notices and increases of \$994 in administrative allocation. The net result of all of the budget changes resulted in the budget with an increase of \$455. Revenues are projected at \$40,320, up \$977 from the 2020-2021 Budget. This amount includes the estimated LAFCO Application Fees of \$4,500 and City shares for half of the remaining LAFCO budget. The County covers the remaining half of the LAFCO Budget share of \$35,820, which is a decrease of \$523 from last FY.

II. LAFCO 2021-2022 FISCAL YEAR OBJECTIVES

The primary objectives for the 2021-2022 Fiscal Year Budget will center on continued training for LAFCO staff on operational procedures and processes, timely processing of reorganization and extension of service applications, processing of all spheres of influence amendments for the cities, communities, and special districts in Kings County, and preparing resources for the next required update. Staff will also review and assist Cities and Districts with the preparation of detailed MSRs for any Sphere of Influence Amendment application submitted to LAFCO to ensure compliance with Government Code Section 56430. As LAFCO staff is often relied upon by Cities to advise their prospective development applicants on annexation processes, staff needs to remain current on LAFCO processes, procedures, issues and implementation strategies. Continuing Legislative changes to LAFCO processes and procedures also necessitates

staff's need for continual update through CALAFCO legislative review activities. LAFCO staff has remained actively involved with CALAFCO workshops and other training venues to fulfill that need. The two annual CALAFCO training events are organized by LAFCO volunteers to keep all LAFCOs current on issues and implementation strategies.

III. RECOMMENDATION:

The Executive Officer recommends that the Commission continue the public hearing to receive public comment and testimony on the proposed LAFCO Budget and consider adoption.

**2010 City/County Population Percentages for LAFCO Budget
April 16, 2021**

County/City	Population 4/1/2010	Percentage of Population	City Share Percentage	LAFCO Cost
KINGS COUNTY POP.	152982			
AVENAL	9083	5.94%	9.06%	\$3,245.29
CORCORAN	12697	8.30%	12.66%	\$4,534.81
HANFORD	53967	35.28%	53.82%	\$19,278.32
LEMOORE	24531	16.04%	24.46%	\$8,761.57
CITY SUB TOTAL	100278	65.55%	100.00%	\$35,820
Prison Population	18538	12.12%		
Federal Territories	7799	5.10%		
UNINCORPORATED	26367	17.24%		\$35,820
		100.00%		\$71,640.00

Prepared by: LAFCO of Kings County, April 16, 2021

LOCAL AGENCY FORMATION COMMISSION OF KINGS CO.

Fiscal Year 2021-2022

UNIT NUMBER:	280000
UNIT TITLE:	LAFCO
FUNCTION:	Pub. Safety
ACTIVITY:	Other Protect.

Department:		Local Agency Formation Commission of Kings County (LAFCO)								Run date:
ACCOUNT DESCRIPTION		ACCT. NO.	Budget 20-21	To Date 4/9/21	Difference 4/9/21	% of Bud. Expended to Date	4/9/21 Estimated 20-21	DEPT. REQ'T 2021-2022	Change 20-21 to 21-22 20-21	% Change 20-21 to 21-22 20-21
SALARIES & BENEFITS:										
Regular Employees	91000	82-1010	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Extra Help	91001	82-1020	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Overtime	91002	82-1030	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
O.A.S.D.I.	91005	82-1100	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Retirement	91007	82-1110	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Health Insurance	91008	82-1120	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Unemployment Insurance	91010	82-1122	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Insurance-Work Comp.	91011	82-1123	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Management Benefits	91012	82-1140	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ 0	N/A
TOTAL LABOR:			\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A

SERVICES & SUPPLIES:										
Communications	92006	82-212000	\$ 80	\$ 58	\$ 22	72.00%	\$ 75	\$ 80	\$ -	0.00%
Office Expenses	92018	82-222000	\$ 250	\$ 106	\$ 144	42.56%	\$ 138	\$ 250	\$ -	0.00%
Memberships	92027	82-220000	\$ 3,133	\$ 3,133	\$ -	100.00%	\$ 3,261	\$ 3,158	\$ 25	0.80%
Record Storage Charges	92032	82-222015	\$ 360	\$ 219	\$ 141	60.88%	\$ 316	\$ 293	\$ (67)	-18.61%
Postage & Freight	92033	82-222030	\$ 85	\$ 91	\$ (6)	107.00%	\$ 400	\$ 94	\$ 9	10.59%
Offset Printing/Stores	92035	82-222040				#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Legal Expenses	92038	82-223005	\$ 8,000	\$ 131	\$ 7,869	1.64%	\$ 170	\$ 8,000	\$ -	0.00%
Publi. and Legal Notices	92056	82-224000	\$ 360	\$ -	\$ 360	0.00%	\$ -	\$ 1,050	\$ 690	191.67%
Rents & Leases - Equipment	92057	82-225000	\$ 1,229	\$ 970	\$ 259	78.94%	\$ 1,256	\$ 1,215	\$ (14)	-1.14%
Purchasing Charges	92068	82-228200	\$ 120	\$ 87	\$ 33	72.90%	\$ 113	\$ 120	\$ -	0.00%
Bd. & Comm. Mem. Expenses	92069	82-228205	\$ 3,064	\$ -	\$ 3,064	0.00%	\$ -	\$ 3,064	\$ -	0.00%
Travel & Expenses	92069	82-229010	\$ 6,700	\$ -	\$ 6,700	0.00%	\$ -	\$ 6,700	\$ -	0.00%
Motor Pool Serv.	92089	82-229000				N/A	\$ -	\$ -	\$ -	N/A
Utilities	92094	82-230000	\$ 550	\$ 369	\$ 181	67.17%	\$ 478	\$ 600	\$ 50	9.09%
CAP Charges	93038	82-314060	\$ 3,762	\$ 3,762	\$ -	100.00%	\$ 4,869	\$ 2,625	\$ (1,137)	-30.22%
Information Tech Services	93048	82-314050	\$ 1,137	\$ 1,137	\$ -	100.00%	\$ 1,472	\$ 1,031	\$ (106)	
Administrative Allocation	93057	82-314000	\$ 46,508	\$ 28,947	\$ 17,561	62.24%	\$ 37,467	\$ 47,502	\$ 994	2.14%
Utility Bond	98001	82-8100010	\$ 347	\$ 322	\$ 25	92.85%	\$ 417	\$ 358	\$ 11	3.17%
Consultant Expense		82-223060			\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
TOTAL SERV/SUPP:			\$ 75,685	\$ 39,334	\$ 36,351	51.97%	\$ 50,431	\$ 76,140	\$ 455	0.60%

REVENUE:										
		ACCT. NO.	Budget 20-21	To Date 4/9/21	Difference 4/9/21	% of Bud. Expended to Date	4/9/21 Estimated 20-21	DEPT. REQ'T 2021-2022	Change 20-21 to 21-22 20-21	% Change 20-21 to 21-22 20-21
INTERGOV'T REVENUE										
Cities-LAFCO Shares	80008	81-540012	\$ 36,343	\$ -	\$ (36,343)	0.00%	\$ -	\$ 35,820	\$ (523)	-1.44%
CHARGES FOR SERVICES										
LAFCO Fees	87095	81607025	\$ 3,000	\$ 500	\$ (2,500)	16.67%	\$ 647	\$ 4,500	\$ 1,500	50.00%
LAFCO MSR/SOI Fees					\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUE:			\$ 39,343	\$ 500	\$ (38,843)	1.27%	\$ 647	\$ 40,320	\$ 977	2.5%

TOTALS										
		ACCT. NO.	Budget 20-21	To Date 4/9/21	Difference 4/9/21	% of Bud. Expended to Date	4/9/21 Estimated 20-21	DEPT. REQ'T 2021-2022	Change 20-21 to 21-22 20-21	% Change 20-21 to 21-22 20-21
SALARIES & BENEFITS:			\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A
SERVICES & SUPPLIES:			\$ 75,685		\$ 75,685	51.97%	\$ 50,431	\$ 76,140	\$ 455	0.60%
FIXED ASSETS:		824500	\$ -		\$ -	0%	\$ -	\$ -	\$ -	0.00%
GROSS EXPENDITURES:			\$ 75,685		\$ 75,685	0.00%	\$ 50,431	\$ 76,140	\$ 455	0.60%
REVENUE:			\$ 39,343	\$ 500	\$ 38,843	1.27%	\$ 647	\$ 40,320	\$ 977	2.48%
COST APPLIED:	98000	825380	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
GEN. FUND CONTRIBUTION:			\$ (36,342)	\$ 500	\$ (36,842)	-1.38%	\$ (49,784)	\$ (35,820)	\$ 522	-1.44%

Local Agency Formation Commission OF KINGS COUNTY

GREGORY R. GATZKA, EXECUTIVE OFFICER

MAILING ADDRESS: 1400 W. LACEY BLVD., HANFORD, CA 93230

OFFICES AT: ENGINEERING BUILDING, KINGS COUNTY GOVERNMENT CENTER, HANFORD
(559) 852-2670 • FAX: (559) 584-8989 • WWW.KINGSLAFCO.COM

TO: LAFCO of Kings County Commissioners
FROM: Greg Gatzka, Executive Officer
DATE: May 26, 2021
SUBJECT: LAFCO Public Alternate Member Vacancy

BACKGROUND

The LAFCO Commission for Kings County is made up of five Commissioners representing three categories (County, Cities, and Public) of appointment, with an additional Alternate Member for each category. Commissioners serve four-year terms. LAFCO Commissioners' terms expire on the first Monday in May of the fourth year of their respective term (Government Code Section 56334). An updated list of current Commission Member terms is attached as Exhibit A.

On March 1, 2021, LAFCO staff received the resignation of Vernon Costa (Public Member Alternate) whose term was set to expire on May this year. That leaves a current vacancy in the Public Member Alternate, which can be considered for appointment by the County and City members on the LAFCO Commission (Government Code Section 56325 (d)). The Public Member Alternate term would serve until May 2025. Certain restrictions apply for candidate eligibility for the Public Member and Alternate Commissioner seats (Government Code Section 56331).

In order to be eligible to serve as either a Public Member or Public Member Alternate, a candidate shall be a resident of Kings County, and not be an officer or employee of the County, City or District.

LAFCO staff has received one application for the Public Member Alternate from Martin Devine. Mr. Devine has previously served on this LAFCO Commission as a City Member representing the City of Hanford. Mr. Devine no longer serves on the City Council and meets all of the eligibility requirements to serve as the Public Member Alternate. His application requesting to serve as the Public Member Alternate is attached as Exhibit B.

RECOMMENDATION

The Executive Officer recommends that the LAFCO Commission consider appointing Martin Devine to the Public Member Alternate position.

EXHIBIT A

SECTION II: KINGS COUNTY LAFCO

1. LOCAL AGENCY FORMATION COMMISSION OF KINGS COUNTY (LAFCO)

MEMBERS

EXPIRATION OF TERM - FIRST MONDAY IN

MAY

CITY MEMBERS ¹:

Sid Palmerin (Corcoran) **	2021
Francisco Ramirez (Hanford)	2024
Alvaro Preciado (Avenal) Alternate City Member	2023

COUNTY MEMBERS ²:

Joe Neves (Lemoore-Stratford area) *	2022
Doug Verboon (North Lemoore – North Hanford area)	2022
Richard Valle (Avenal, Corcoran, and Kettleman City) Alternate County Member	2024

PUBLIC MEMBER ³:

Dan Chin	2023
Vacant Alternate Public Member	2025

* Chair

** Vice-Chair

Terms of Commissioner: Four Years (G.C. Section 56334)

Staff:

Greg Gatzka	Executive Officer
Chuck Kinney	Assistant Executive Officer
Diane Freeman	Legal Counsel
Terri Yarbrough	LAFCO Clerk

Appointing Authority:

- | | |
|------------------------------|---|
| ¹ City Members: | Appointed by: City (Mayors) Selection Committee |
| ² County Members: | Appointed by Board of Supervisors |
| ³ Public Member: | Appointed by LAFCO City & County Members |

Meeting Dates and Location: Fourth Wednesday of each month at 3:00 P.M., held in the Board of Supervisors Chambers, Administration Building, (Bldg. #1) Kings County Government Center, Hanford CA.

Revised: 5/17/2021

EXHIBIT B

**LAFCO OF KINGS COUNTY
COMMISSION - PUBLIC MEMBER APPLICATION**

I hereby express an interest in being nominated for membership on the following
Commission: LAFCO Commission Public Member or Alternate

Name: (Curtis) Martin Devine

Address: 2204 Fairmont Dr. Telephone: 559-212-8709

City/St/Zip: Hanford, CA 93230 Date of
Birth: 7/20/67

Length of Residency in Kings County: 30 yrs.

Occupation: Unemployed/Self


Education: Hanford High School, COS

Membership on other Boards/Commissions: City of Hanford Planning
Commission, Former LAFCO, Former Councilmember City of Hanford, Former
KCAG, Former KCAPTA, Former SJJPA

Affiliations: _____

Reason(s) for seeking appointment: to continue to serve in and around the
community.

An Officer or Employee of the County or any City or District with territory in the
county is not eligible to serve as a Public member of LAFCO. (Gov. Code Sec.
56331). By signing you verify that you are not an officer or employee of any of these
entities.



Signature

Return completed form to:

Executive Officer
LAFCO of Kings County
c/o Kings County Community Development Agency
1400 W. Lacey Blvd.
Hanford, CA 93230

For inquiries, phone:

(559) 852-2680